

## **Important Information**

Cross-Over Remedial School caters for Grade R – 9 learners in need of remedial support. We cater for learners with a below-average, average or above-average intelligence, who have a Specific Learning Disorder (SLD). We therefore cater for learners who need additional academic support and individual attention. No learner is disadvantaged or labelled as we do differentiated work.

We cater for learners from Grade R to Grade 9.

### **We DO NOT cater for LSEN learners or learners with behavioural problems.**

We embrace a **CHRISTIAN ethos**, but learners from all backgrounds are welcome, on condition that parents and learners agree to adhere to our religious policy.

A Speech therapist and Occupational therapists come to our school on a weekly basis, which is for the parents own personal account. These are one-on one consultations/sessions, not group sessions, which is more beneficial to your child's progress.

We provide computers lessons for Grade R - 9 once a week (included in the school fees).

**All learners enter Cross-Over Remedial School on a 1-year (12 months) probation period, and the school reserves the right to terminate a learner's placement at Cross-Over Remedial School, if the Principal feels that a learner is not benefitting or progressing at being at our school or he/she is not the right candidate for our school.**

We aim at providing quality education and follow the National Curriculum, adapted according to our learner's academic needs. Each learner works from his/her own textbooks. Our educators are dedicated to providing quality and multi-level teaching in a stimulating, nurturing and safe learning environment. We have a maximum of 16 learners in each class.

Each child follows his/her own unique path. Some learners may be transferred back to a mainstream school at a later stage while others may remain with Cross-Over Remedial School for the duration of their primary/high school career. Some learners may be redirected to an LSEN school.

We cannot guarantee the success of any learners, if the learner and parents do not give their full co-operation to educators, doctors and therapists. *Healthcare Professionals, such as educational psychologists, occupational therapists and speech therapists, need to be involved in the assessment, education and therapy of each learner.*

Before making the decision to move your child back into a mainstream school (after being in a Remedial school) we strongly advise that your child be re-assessed by an educational psychologist (preferably the one he/she has been assessed by previously) to determine whether or not he/she is ready to be mainstreamed. If your child is mainstreamed prematurely, he/she could suffer negative consequences.

**It is essential that the recommendations on your child's educational and therapy assessment reports be followed, as this will result in your child achieving all-round progress.**

**Bridge FET Edu Centre is a tutoring centre (Grade 10 – 12) based on the Cross-Over Remedial School property.** Provides full-time face-to-face structured tutoring on a Mainstream-Support basis for Grade 10, 11, and 12 students, using the CAPS Curriculum, provided by "Mindscape Education". We employ highly qualified tutors for different subjects. Small classroom settings (maximum of 15 learners) provide an opportunity for tutors to offer individual attention. Please do not hesitate to contact Stefanie or Geoff, [info@bridgeeducentre.co.za](mailto:info@bridgeeducentre.co.za)/ 011 869 5642, should you require further information.

Initial: \_\_\_\_\_

## APPLICATION FOR ADMISSION

Dear Prospective Parent/ Guardian

We would like to thank you for considering Cross-Over Remedial School as a school for your precious child.

- **APPLICATION FEE: R 350.** Please email proof of payment POP to [admin@crossoverremedial.co.za](mailto:admin@crossoverremedial.co.za) and [accounts@crossoverremedial.co.za](mailto:accounts@crossoverremedial.co.za)  
**REFERENCE: NameSurnameGrade (applying for)** Eg. JohnSmith3  
**Your child's application will only be printed and processed once payment reflects in account.**
- **Application forms do not automatically guarantee acceptance.** We will notify you formally once a final decision has been made by Management.
- On formal acceptance into our school (informed via email), a once-off enrolment fee of R 5 000 must be paid to Cross-Over Remedial School and must be paid **strictly within 30 days of receiving formal acceptance, in order to secure your child's placement.** PLEASE DO NOT PAY THE ENROLMENT FEE PREMATURELY.
- This enrolment fee is compulsory and non-refundable.
- The full enrolment fee will be forfeited if the learner is enrolled, but does not turn up.
- On completion of this application form, the parents/guardian/custodian take full responsibility for the payment of school fees.
- The completion of this application serves as evidence that the parent/guardian/custodian understands that the school fees should be paid monthly in advance by the 3<sup>rd</sup> day of each month. Late payments will incur a penalty of 2% per month on the total outstanding amount, which will be charged to your account.
- **School fees are paid for 12 months** (January 2021 to (and including) December 2021).
- If **annual school fees** (full amount payable for 12 months) are paid in full, strictly by 31<sup>st</sup> January 2021, you will incur a 5% discount on your annual fees. Should the child leave the School prior to the completion of the 12 month period, then the discount applied for the previous months will be forfeited, and the full monthly school fee will be applied retrospectively, and the balance refunded to the parent.
- Non-payment of school fees will result in your child not receiving further tuition until your account is up to date. **Cross-Over Remedial School is an Independent Private School and is not subsidised by the Department of Education, we therefore rely on school fees for the running of our school.**
- **Fee Structure for 2021:**

Grade	Monthly fees per annum (payable for 12 months:	Annual Fees:	Discounted Annual Fees: (5% discount awarded if annual fee is paid in full by 31 January 2022)	Application Fee:	Once-off non-refundable Enrolment Fee for 2022:	Annual Re-Registration fee:(Due end of Nov. each year)
R - 3	R 5 150	R 61 800	R 58 710	R 350	R 5 000	R 1 500
4 - 6	R 5 250	R 63 000	R 59 850			
7 - 9	R 5 450	R 65 400	R 62 130			

Initial: \_\_\_\_\_

### Application Checklist

*(Please ensure that this checklist accompanies your application)*

**Please provide CERTIFIED COPIES of ALL original documentation with application:**

- **Completed and signed application forms** (black pen, initial each page)
  - Completed and signed **Parental Indemnity** (pg. 7)
  - Completed and signed **Learner Indemnity** (pg. 8)
  - Completed and signed **Code of Conduct** (pg. 9 and 10)
  - Completed and signed **Undertaking by Parents** (pg. 11)
  - Completed and signed **Merit & Demerit System** (pg. 12 and 13)
  - Completed and signed **Indemnity Form** (pg. 14)
  - Completed and signed **Media Consent Form** (pg. 15)
  - Completed and signed **Religious Policy** (pg. 16)
  - Completed and signed **Drug Policy** (pg. 17) - **Grade 4 – 9 only**
  - Signed/ Initialled **Dress Code** (pg. 18 and 19)
  - Completed and signed **Aftercare Facility Application form** (pg. 22) **Optional**
- **Application fee: R 350 - Please email proof of payment to [admin@crossoverremedial.co.za](mailto:admin@crossoverremedial.co.za) & [accounts@crossoverremedial.co.za](mailto:accounts@crossoverremedial.co.za) REFERENCE: NameSurnameGrade Eg. JohnSmith3**  
**Your child's application will only be printed and processed once payment reflects in account.**
- Applicant's **Birth Certificate**
- Applicant's **Clinic Card**
- Both parents/guardian's **Identity Documents**
- **Most recent Salary Slip/ 3 Months Bank Statements** of person/s responsible for payment of school fees account to confirm ability to pay school fees.
- **Proof of Residence** (preferably a utility bill)
- Copies of **most recent assessments done by educational psychologists**, speech therapists and occupational therapists. **Assessments CAN NOT be older than 2 years. Your child will only be considered if he/she has been recently assessed by an educational psychologist and have proof thereof.**
- Applicants most **recent Progress Report**
- **Referral Letter** (pg. 20) - completed and returned by previous/current school
- **Finance Clearance** (pg. 21) - completed and returned by previous/current school
- **Completed & Signed 2021 Financial Obligation Contract**
- **Day Visit** (arranged by Cross-Over Remedial School after submitting full application)
- Applicant's **Transfer Card** (will not affect application – please supply once your child has officially left his/her current school)

**\*\* Your child will only be formally accepted once ALL requested documents are submitted (filled in correctly & legibly) and approved by Management and the Accounts Department. Your child will only be formally enrolled once the once-off non-refundable enrolment fee of R 5000 has been paid in full. \***



*Adapted Mainstream Curriculum - Multi-Level Approach*

**Learner Information:**

*(As reflected on I.D./ Birth Certificate)*

Surname: \_\_\_\_\_

First Name(s) in full: \_\_\_\_\_

Nickname (if necessary): \_\_\_\_\_

I.D. Number: \_\_\_\_\_

Male/ Female: \_\_\_\_\_

Date of Birth (d/m/y): \_\_\_\_\_

Country of Birth/  
Citizenship: \_\_\_\_\_

Race: \_\_\_\_\_

Home Language: \_\_\_\_\_

Religion: \_\_\_\_\_

Learner's Address: \_\_\_\_\_

Present Grade: \_\_\_\_\_

Grade Applying for: \_\_\_\_\_ Year: \_\_\_\_\_

Language of  
Instruction and learning: \_\_\_\_\_

Previous School (Name, address, telephone and fax number):  
\_\_\_\_\_  
\_\_\_\_\_

Educational Psychologist: \_\_\_\_\_

Speech Therapist: \_\_\_\_\_

Occupational Therapist: \_\_\_\_\_

The personal information hereby provided by client/applicant will be used and processed as is necessary to carryout actions and functions for the conclusion or performance of the agreement entered into between the parties. The personal information will be provided to all relevant Third parties should it be required while conducting business for this specific purpose. The confines of this agreement will not be over-stepped and the documentation collected and/or personal information given will not be used for any other purpose other than that of the performance of the agreement unless otherwise required by Law or prior authorisation obtained.

Initial: \_\_\_\_\_



**Family Information:**

	<b>FATHER/ Guardian/ Custodian</b>	<b>MOTHER/ Guardian/ Custodian</b>
<b>Surname:</b>		
<b>First Name(s):</b>		
<b>I.D./ Passport No:</b>		
<b>Home Address: (No./ Street/ Area/ Code/ City)</b>		
<b>Postal Address:</b>		
<b>Home Tel No:</b>		
<b>Cellphone No:</b>		
<b>Work No:</b>		
<b>Fax No:</b>		
<b>Email address:</b>		
<b>Occupation:</b>		
<b>Employer/Company:</b>		
<b>Employer/ Company's Address:</b>		
<b>Employer's Tel No:</b>		

**Preferred parent / guardian to receive communication:** \_\_\_\_\_

**Preferred email address to receive communication:** \_\_\_\_\_

**Who is the learner living with:** Both parents /father / mother /guardian/ custodian

**Marital status of parents:** married/divorced/widow/widower/single parent/  
judicially separated/ living together

**Number of children in family (Including applicant):** \_\_\_\_\_

**Contact details in case of an emergency:**

<b>Name &amp; Surname:</b>	<b>Relationship to learner:</b>	<b>Cell number:</b>

Initial: \_\_\_\_\_



*Adapted Mainstream Curriculum - Multi-Level Approach*

**Medical Information:**

***(Please fill in as much information as possible. Please provide a copy of Medical Aid card)***

Medical Aid Name: \_\_\_\_\_

Medical Aid Number: \_\_\_\_\_

Name of principal member: \_\_\_\_\_

ID no. of Member: \_\_\_\_\_

Doctor's Name: \_\_\_\_\_

Doctor's Tel. No: \_\_\_\_\_

Medical Conditions (Please be specific e.g. asthma, diabetes, haemophilia, ADD/ ADHD):  
\_\_\_\_\_

What medication and dosage are the learner currently taking?  
\_\_\_\_\_  
\_\_\_\_\_

Does your child have food allergies, drug allergies or insect bite allergies?  
\_\_\_\_\_  
\_\_\_\_\_

Does your child wear a medical alert bracelet? \_\_\_\_\_  
If yes, what for? \_\_\_\_\_

Has your child experienced anaphylaxis (please be specific)?  
\_\_\_\_\_  
*(If so, you need to supply the school with an adrenalin injection, which we have to keep in the fridge.)*

I will/will not supply the school with an injection. I indemnify/do not indemnify the school when this injection is used in an emergency. *(please circle/cross out)*  
\_\_\_\_\_

What must we, as a school, do in case of an allergy related emergency?  
\_\_\_\_\_  
\_\_\_\_\_

Initial: \_\_\_\_\_



**Parental Indemnity:**

I, \_\_\_\_\_ parent of  
\_\_\_\_\_, hereby  
acknowledge the different nature of a remedial school to that of an ordinary  
mainstream school.

I therefore accept that I will need to remain in contact with the teachers, by  
attending any interviews or meetings that are deemed necessary and  
scheduled by educators and/or the Principal.

I also agree to give my complete co-operation in terms of recommendations by  
the educational psychologist and/or other therapists, the remedial programme,  
reading, studying and homework supervision.

I will attend parent evenings/days and I will keep the school updated whenever  
new assessments are done.

I acknowledge that if I do not meet this commitment, the school will be under no  
obligation to continue its attempts to remediate my child.

I agree to not park outside the premises (Rispark premises), rather to park inside  
in the allocated parking bays, as it is against the consent given to Cross-Over  
Remedial School by the Municipality.

I will try my best to support all fundraising initiatives as I am aware that it will be to  
the benefit of my child.

I understand that all learners enter Cross-Over Remedial School on a 1-year (12  
months) probation/trial period.

Dated: On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

**Learner Indemnity:**

I, \_\_\_\_\_  
acknowledge the different nature of a remedial school to that of an ordinary mainstream school.

I also agree to give my complete co-operation in terms of the remedial programme, writing down my homework, reading every day, studying for tests and exams, doing projects/ assignments and my daily homework.

I promise to respect and fully co-operate with my educators and Principal.

I promise to abide by all the school's rules and uphold and honour the name of my school.

I understand that if I fail to follow the rules I may be punished according to the severity of the offence.

I will try my best to support fundraising initiatives as I will benefit from the assets and resources bought with these funds.

I understand that I am at Cross-Over Remedial School on a 1-year (12 months) probation/trial period and that it is my responsibility to work hard and try my best during this time.

Dated: On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Learner

\_\_\_\_\_  
Signature of Parent/ Guardian



## **Code of Conduct** **Cross-Over Remedial School**

All person's belonging to the Cross-Over Remedial School family believe in respecting and implementing the following values:

**Aim:** The parents, educators and learners aim at working together in order to promote the positive development of each learner.

When we invite parents to parent-teacher meetings, attendance is expected.

**Discrimination:** No discrimination will take place with regards to race, as we are all precious to our Heavenly Father.

**Respect:** We will respect one another, our educators and property. We will respect one another's unique gifts and talents and refrain from belittling or humiliating one another. We will address one another with respect and learn to submit to authority at home and at school.

**Discipline:** We will adhere to the system of discipline to which the school subscribes. We accept that learning can only flourish in an atmosphere of order and discipline. We understand that parents and educators form a united front and will always try to act in our learners' best interest. A child who knows that he/she will be held accountable for his/her actions (both good and bad) will experience character development.

- We will look after our possessions
- We will play fair and be able to lose with grace
- We will practice self-discipline as individuals and in a group
- We will always give one another a fair hearing and calmly listen to all sides of a conflict
- We will report any foul play (unfair/ violent/ dishonest behaviour) to an adult as soon as it happens
- We will not solve our problems with our fists or with impure language
- We will let adults guide us in finding solutions
- We will not disrupt lessons and so prevent another learner from making progress
- We will do our best to obey all school rules
- We will be tidy with our person and work
- We will maintain standards of hygiene
- We will be polite to visitors
- We will think of kind acts to do to/ for others
- We will not litter or vandalize (break school or other's property)
- We will not steal
- We will not bully

Initial: \_\_\_\_\_



**Undertaking by Parents:**

I/We

\_\_\_\_\_

(Full names of parent/s),

the parent/s of

\_\_\_\_\_

(Full name of child)

undertake the following:

- To ensure that my child attends school regularly and to inform the educator's promptly (via letter/ email/ phone call) should the child be unable to attend school. Non-attendance at school for a period of more than 2 days will require the production of an official doctor's certificate.
- To accept liability for any damage to or loss of school property in respect of which the child is liable to the school.
- To indemnify the school, it's employees and officials against any injury, damage or loss caused to any person on account of the conduct of the child.
- To ensure that my child adheres to the school's Code of Conduct.
- To understand and confirm that the Principal or any person duly authorised will act as *loco parentis* in any matter and at any time during which I/we have entrusted our child to the care of the school.
- The school is indemnified, should they seek medical help for the child in an emergency situation.
- Fully understand the financial obligations as set out in the application.

\_\_\_\_\_

Father/ Guardian/ Custodian

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Mother/ Guardian/ Custodian

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

### Merit and Demerit System

1. Merits will be awarded for any kind of good behaviour, good class work, good assignment/test/exam results and good manners. Teacher will use his/ her own discretion as to when a child is deserving of a merit.
2. Each learner will have a Merit/Demerit sheet in his/her Newsletter flip file or homework book which will contain the rules and a form whereby all accumulated merits and demerits will be recorded. It is essential that parents check these files on a regular basis and sign them to show that you have noted the details.
3. **Rewards for Merits:**
  - An accumulation of 5 Merits: Cancels out ONE Demerit.
  - An accumulation of 10 Merits: Civvies Pass for following week AND cancels out ONE Demerit.
  - An accumulation of 15 Merits: Cancels out ONE Demerit.
  - An accumulation of 20 Merits: Civvies Pass and a sweet from the Tuck-shop on a Friday AND cancels out ONE Demerit.
  - An accumulation of 25 Merits: Cancels out ONE Demerit.
  - An accumulation of 30 Merits: Civvies Pass, he/ she will receive a certificate and a treat AND cancels out ONE Demerit.
4. **Demerits are graded and will be given to a learner according to the severity of the offence:**
  - Level 1 Offence: 1 Demerit per offence.
  - Level 2 Offence: 2 Demerits per offence and write a letter/email/ phone parents to report behaviour.
  - Level 3 Offence: 3 Demerits per offence and contact parents for a meeting to discuss discipline or possible suspension.
  - Level 4 Offence: 4 Demerits per offence, following an urgent parent meeting to discuss discipline and possible suspension or expulsion.
  - Accumulation of 5 Demerits: 2<sup>nd</sup> break detention for 1 week (writing out lines/ community service), and parents will be notified via the Merit/Demerit sheet in Newsletter flip file which will need to be signed.
  - Accumulation of 10 Demerits: Learner will be put onto daily report and 2<sup>nd</sup> break detention for 1 week (writing out lines/ community service), parents will be notified on Merit/Demerit sheet in newsletter flip file and may be contacted to discuss behaviour and discipline.
  - Accumulation of 15 Demerits or more: Learner will be put onto daily report, 2<sup>nd</sup> break detention for 2 weeks (writing out lines/ community service), and a Parent-Teacher Meeting.
  - Accumulation of 20 Demerits: Parent Meeting/ Disciplinary Hearing to discuss possible suspension, learner will be put onto daily report, and 2<sup>nd</sup> break detention for 2 weeks (writing out lines/ community service).
  - Accumulation of 25 Demerits or more: Parent Meeting to discuss possible suspension or expulsion and learner will be put onto daily report, and 2<sup>nd</sup> break detention for 3 weeks (writing out lines/ community service).
5. **Daily Report:** Once a learner is put onto daily report, failure to improve behaviour will result in a possible suspension or expulsion. No excuses will be accepted, parents need to please check and sign the learner's daily report on a DAILY basis.
6. All Demerit forms (where there have been many, and/or serious offences) will be put into learner profiles for recording purposes.
7. Each register educator will keep a Demerit/ Merit file in which they will keep record of each learner's Merits and Demerits in order for the educator to keep an accurate, consistent and fair account of the child's performance and to reward and punish the learners accordingly.
8. Merits and Demerits will be recorded on the learner's progress report on a termly basis.
9. **PLEASE NOTE THAT CELL PHONES MAY NOT BE BROUGHT ONTO THE SCHOOL PREMESIS. LEARNERS MAY CALL FROM OFFICE IN THE CASE OF AN EMERGENCY.**

*We trust that you, the parent, and your child will read through these rules together and encourage him/her to adhere to them, so that we can have a safe, healthy, happy, and peaceful learning environment at our school.*

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Learner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Demerit List of Offences:**

<b><u>Level 1 (1 Demerit)</u></b> <b><u>Recorded in Educators Merit/Demerit File</u></b>	<b><u>Level 2 (2 Demerits)</u></b> <b><u>Report behaviour to parents via email/phone call.</u></b>	<b><u>Level 3 (3 Demerits)</u></b> <b><u>Parent Meeting – possible suspension</u></b>	<b><u>Level 4 (4 Demerits)</u></b> <b><u>Parent Meeting – possible suspension/expulsion</u></b>
a) Littering b) Noisy unruly behaviour in class or at break c) Eating, drinking, or chewing gum in class without permission d) Loitering (hanging around where you shouldn't) e) Incorrect or untidy school uniform f) Incorrect hair styles or hair accessories g) Coming to school, class, or assembly (Bible) late h) Leaving the class without permission i) Copying from other learners' work j) Spitting in public k) Not handing in/doing class work, homework, or assignments l) Not bringing books/stationery to school m) Absent without a letter n) Not lining up on time o) Bringing a cell phone onto the school premises. p) Not wearing correct P.T. uniform	a) Damaging another person's/ school property b) Racist remarks c) Name calling and teasing d) Bullying and intimidation e) Fighting f) Aggression g) Disrespecting an educator h) Disrespecting a prefect i) Back chatting a teacher j) Defiance k) Swearing l) Tantrums m) Lying n) Obscene (rude/crude) gestures o) Insubordination p) Cheating q) Attempting to cheat during assessments, tests and exams r) Absent for 3 or more days without a doctor's note s) Leaving the bathrooms and classrooms in a dirty, unhygienic state t) Using a cell phone during school hours (without permission) u) Defacing school property	a) Possession of a dangerous weapon b) Assault with the intent of bodily harm c) Violating the rights of other learners d) Violating the rights of educators e) Inappropriate sexual remarks/ behaviour towards learners or educators f) Swearing or rude gestures towards a teacher g) Truancy (bunking school) h) Preventing other learners from receiving an education i) Bribing learners or educators j) Urinating in a public area k) Fraternising (physical contact of any form – holding hands, kissing inappropriate touching/ sexual behaviour) on or near the school property. l) Blasphemy (Using God's name in vain)	a) Using a dangerous weapon to cause harm b) Aggression towards a teacher/ peer c) Possession/ use of drugs, cigarettes, alcohol on or near school property d) Smoking or drinking (or any other inappropriate behavior) in school uniform e) Poisoning or attempting to poison another person f) Downloading, distributing or showing any form of pornography g) Theft; robbery; breaking and entering the school or classrooms with intent of committing a crime h) Sexual harassment/ abuse of a learner or teacher i) Rape/ attempted rape j) Assault resulting in bodily harm k) Fraud l) Forgery m) Satanic Practices

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Learner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Indemnity Form

I, \_\_\_\_\_ parent of \_\_\_\_\_ **give**  
**permission/do not give permission** that my child goes to play outside (on the playground within the school premises) during break. This takes place during first and second break, weather permitting.

I, the parent of \_\_\_\_\_, indemnify the school, should any accident occur while on the school premises. A teacher or teacher's assistant will supervise the children and will be present at all times.

Furthermore, the parents indemnify the school, teacher/s, and anyone within its employ or any other person or entity associated with the school, in respect of any injury sustained/ damages suffered/ death of/ loss caused to the parent/s, child or their property arising from any negligent act on or around the premises of the school including excursions and visits to places of interest.

This indemnity shall be operative against any third person suffering damage consequent upon such injury, damage or death.

Parent/ Guardian 1: \_\_\_\_\_ (name in full)

Signed at Rispark on this day of \_\_\_\_\_ 20\_\_\_\_\_

Signature: \_\_\_\_\_

As witness:

For and on behalf of the parent \_\_\_\_\_ (sign)

For and on behalf of the school \_\_\_\_\_ (name in full)

Signed at Rispark on this day of \_\_\_\_\_ 20\_\_\_\_\_

Signature: \_\_\_\_\_

As witness:

For and on behalf of the school \_\_\_\_\_ (sign)

**Media Consent Form**

I/ We \_\_\_\_\_  
the parent/s or Guardian/s of \_\_\_\_\_  
in Grade \_\_\_\_ understand and acknowledge that, from time to  
time, photographs are taken of Cross-Over Remedial School's  
learners, and that, insofar as these photographs are placed in the  
possession or control of Cross-Over Remedial School. I am aware  
that these photographs might be used by Cross-Over Remedial  
School in the electronic and / or printed media, including but not  
limited to, the Cross-Over Remedial School website, social media,  
newspaper advertisements and articles, brochures, flyers, banners  
and posters etc. Cross-Over Remedial School will at all times,  
insofar as the use and publication of photographs are placed in  
the control of Cross-Over Remedial School, ensure that these  
photographs portray excellence and are used in good taste.

Parent/ Legal Guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Religious Policy Document

The 1996 Constitution of South Africa, Section 29, provides for the establishment of independent schools on the basis of common culture and religion, provided that they do not discriminate on the basis of race. The collective right of the school which is joined by a common Christian purpose is more persuasive than the right of the individual. Being a Christian school, our Christian ethos forms the foundation of our school.

All our educators at Cross-Over Remedial School are of Christian faith.

Having chosen to send your child to this school, you are well aware that we are a Christian school and have a Christian ethos. Learners of different religions are welcome in our school and are not prohibited from practicing their religion outside the school grounds. However, during school hours and school terms, your child may not leave the school early or take days off for religious reasons unless they have received permission from the Principal.

It is compulsory for all learners and staff to attend the daily morning devotions and assemblies. Devotions and assemblies include a Bible scripture reading, a lesson and a prayer, which are done by the educators or the Principal.

Religious jewellery or apparel are not allowed.

Father's/ Guardian's name	Signature	Date
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Mother's/ Guardian's name	Signature	Date
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Learner's name	Signature	Date
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## Substance Abuse Document

(Applicable for Grade 4 – 9 only)

According to Cross-Over Remedial School's Merit and Demerit System (Discipline Code), the possession or use of alcohol or cigarettes on or near the school premises (and while in school uniform) will result in 4 demerits, a parent meeting and an immediate suspension. The possession, distribution or use of drugs on or near the school property (and in school uniform) will result in an immediate expulsion.

In order for this policy to be implemented fairly and accurately (and to protect your child), Cross-Over Remedial School requests that all Cross-Over Remedial School learners and their respective parents/ guardians complete, sign and return this agreement to the school.

This agreement is entered into between:

\_\_\_\_\_ (name and surname of learner), \_\_\_\_\_ (name and surname of parent/ guardian), \_\_\_\_\_ (I.D. number of parent) and Cross-Over Remedial School,

In term of this agreement, the Principal of Cross-Over Remedial School (or his/ her representative) has the right to have blood or other substance abuse tests conducted on \_\_\_\_\_ (name of learner) should the Principal or any of the staff of Cross-Over Remedial School have reason to suspect that the learner is under the influence of any illegal substances (including alcohol and narcotics).

These substance abuse tests must be administered at Cross-Over Remedial School or elsewhere by a suitably qualified person, and must give due concern to the privacy and dignity of the learner. The results may not be disclosed to outside parties without the expressed permission of the learner's parent/ guardian, except as indicated below.

Should the learner be found to be under the influence of any illegal substance or alcohol while at school or attending a school function, outing or event, Cross-Over Remedial School will have the right to take the appropriate disciplinary action according to the school's Disciplinary Code, which may include the laying of criminal charges.

_____	_____	_____
Learner's name & surname	Signature	Date
_____	_____	_____
Parent/Guardian's name & surname	Signature	Date

## **Cross-Over Remedial School: Primary School Dress Code (Gr R - 7)**

To ensure that your child always **feels like a part of the school and to enhance pride and tone of our School, it is COMPULSORY that your child complies with all the uniform regulations.**

**\*GIRLS: Summer:** Blue shirt (short sleeved) with school badge on pocket, white and blue check skirt, white short socks. Black school shoes. White socks are to be worn with skirts please. Grey flannel trousers may be worn with school long navy blue socks.

**Winter:** Blue shirt (long sleeved), navy blue school tie (with logo), white and blue check flannel skirt OR grey long flannel trouser with long navy blue socks or navy blue stockings, black school shoes, navy Dry Mac (with school logo). **No white socks worn in Winter please.**

**\*BOYS: Summer:** Blue shirt (short sleeved) with school badge on pocket, grey flannel trousers or shorts with school navy blue socks, black school shoes. **No white socks allowed.**

**Winter:** Blue shirt (long sleeved), navy blue school tie (with logo), grey long flannel trousers, long navy blue socks, black school shoes, navy Dry Mac (with school logo). **No white socks allowed.**

**\*GIRLS AND BOYS: P.T. / Extra murals (Sport):**

Navy blue tracksuit pants/shorts, Cross-Over P.T. sports shirt, navy Dry Mac (with logo), Cross-Over navy jersey, white socks, white takkies (sneakers) (Summer and Winter). **Grade R learners wear the Cross-Over Remedial School P.T. uniform throughout the year.**

**\*\*GENERAL:** Navy blue V-neck jerseys (with logo - long sleeve or sleeveless), navy Dry Macs (only with school logo) may be worn throughout the year.

Beanies, scarves and gloves may only be **NAVY BLUE, no other colours will be allowed.**

**\*\*JEWELLERY:**

**GIRLS:** A wristwatch, one pair of gold/silver sleepers (small) or small plain studs (no colour stones please), no necklaces, no bracelets/bangles.

**BOYS:** A wristwatch. No earrings, no bracelets/bangles, no necklaces.

**\*\*HAIR:**

**GIRLS:** Clean, tied back away from face, hair must be tied up if touching the collar. Fringes must be above the eyebrows. All hair accessories may only be **BLACK or NAVY BLUE.** No gel, no hair colour, perms or highlights! Hairstyles must be conservative.

**BOYS:** Clean, cut short back and sides (away from ears and collar), no steps, no mohawks, no patterns or stripes, no comb-overs and no dreadlocks/braids. Hair styles must be conservative. No gel. **Older/senior boys' faces must be clean-shaven at all times.**

**\*\* GIRLS AND BOYS MAY ONLY WEAR CULTURAL/RELIGIOUS ITEMS IF THEY HAVE A LETTER FROM PARENTS STATING THE REASON FOR WEARING THESE ITEMS & STRICTLY BY PERMISSION FROM THE PRINCIPAL. IF PERMISSION IS NOT GRANTED ITEMS WILL BE CONFISCATED.**

**Uniform Supplier:** **MULBARTON OUTFITTERS:**

3 True North Rd, Mulbarton, Tel: 011 682 2919/ CELL: 082 789 6808

Initial: \_\_\_\_\_

## Cross-Over Remedial School: High School Dress Code (Gr 8 -9)

To ensure that your child always **feels like a part of the school and to enhance pride and tone of our School, it is COMPULSORY that your child complies with all the uniform regulations.**

**\*GIRLS: Summer:** White shirt (short sleeved) with school badge on pocket, white and blue check skirt, white short socks. Black school shoes. White socks are to be worn with skirts please. Grey flannel trousers may be worn with school long navy blue socks.

**Winter:** White shirt (long sleeved), navy blue school tie (with logo), white and blue check flannel skirt OR grey long flannel trousers, long navy blue socks or navy blue stockings, black school shoes, navy Dry Mac (with school logo). **No white socks worn in Winter please.**

**\*BOYS: Summer:** White shirt (short sleeved) with school badge on pocket, grey flannel trousers or shorts with school navy blue socks, black school shoes. **No white socks allowed.**

**Winter:** White shirt (long sleeved), navy blue school tie (with logo), grey long flannel trousers, long navy blue socks, black school shoes, navy Dry Mac (with school logo). **No white socks allowed.**

**\*GIRLS AND BOYS: P.T. / Extra murals (Sport):**

Navy blue tracksuit pants/shorts, Cross-Over P.T. sports shirt, navy Dry Mac (with logo), Cross-Over navy jersey, white socks, white takkies (sneakers) (Summer and Winter)

**\*\*GENERAL:** Navy blue V-neck jerseys (with logo - long sleeve or sleeveless), navy Dry Macs (only with school logo) may be worn throughout the year.

Beanies, scarves and gloves may only be **NAVY BLUE**, no other colours will be allowed.

**\*\*JEWELLERY:**

**GIRLS:** A wristwatch, one pair of gold/silver sleepers (small) or small plain studs (no colour stones please), no necklaces, no bracelets/bangles.

**BOYS:** A wristwatch. No earrings, no bracelets/bangles, no necklaces.

**\*\*HAIR:**

**GIRLS:** Clean, tied back away from face, hair must be tied up if touching the collar. Fringes must be above the eyebrows. All hair accessories may only be **BLACK or NAVY BLUE**. No gel, no hair colour, perms or highlights! Hairstyles must be conservative.

**BOYS:** Clean, cut short back and sides (away from ears and collar), no steps, no mohawks, no patterns or stripes, no comb-overs and no dreadlocks/braids. Hair styles must be conservative. No gel. Older/senior boys' faces must be clean-shaven at all times.

**\*\* GIRLS AND BOYS MAY ONLY WEAR CULTURAL/RELIGIOUS ITEMS IF THEY HAVE A LETTER FROM PARENTS STATING THE REASON FOR WEARING THESE ITEMS & STRICTLY BY PERMISSION FROM THE PRINCIPAL. IF PERMISSION IS NOT GRANTED ITEMS WILL BE CONFISCATED.**

**Uniform Supplier:** **MULBARTON OUTFITTERS:**

3 True North Rd, Mulbarton, Tel: 011 682 2919/ CELL: 082 789 6808

Initial: \_\_\_\_\_

## Letter of Reference

**NOTE:** This form is strictly **CONFIDENTIAL** and must be emailed/ faxed directly to Cross-Over Remedial School, once completed by present school Grade Tutor/ Principal. Thank you.

Name of Learner: \_\_\_\_\_  
 Date of Birth of learner: \_\_\_\_\_  
 Present Grade of Learner: \_\_\_\_\_  
 Name of present school: \_\_\_\_\_  
 No. of years at present school: \_\_\_\_\_

**Academic Results** (please fill in for present grade & most recent term results)

GRADE R - 3	RATING 1 - 7	GRADE 4 - 9	PERCENTAGE
English		English	%
Mathematics		Mathematics	%
Afrikaans		Afrikaans	%
Life Skills			

1. Please comment on the learner's character, leadership qualities, peer interaction:  
 \_\_\_\_\_  
 \_\_\_\_\_
2. Please comment on the learner's behaviour, concentration, work ethic and attitude towards schoolwork and homework. Behavioural problems?  
 \_\_\_\_\_  
 \_\_\_\_\_
3. Please comment on learner's attitude and respect towards his/her educators:  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Please make a note of Sport or cultural activities/ awards:  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Please comment on parental cooperation, involvement and support at present:  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Is there any other important information, regarding this learner, that you think should be brought to our attention? E.g. disorders, emotional/ family problems, learning difficulties, fine motor, gross motor, speech, hearing, eyesight etc. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL STAMP

Principal's Signature: \_\_\_\_\_  
 Grade Tutor's Signature: \_\_\_\_\_  
 Date Completed: \_\_\_\_\_



**Finance Clearance Form**

***NOTE: This form is strictly CONFIDENTIAL and must be emailed/ faxed directly to Cross-Over Remedial School, once completed by present school Grade Tutor/ Principal. Thank you.***

Name of learner: \_\_\_\_\_

Present Grade of Learner: \_\_\_\_\_

Name of school where learner is currently enrolled: \_\_\_\_\_

Name of person responsible for school fees account: \_\_\_\_\_

Current annual fees: \_\_\_\_\_

Fees paid monthly or Annually: \_\_\_\_\_

Fees paid up to date: Yes/ No \_\_\_\_\_

Fees Outstanding: \_\_\_\_\_ (in Rands)

Cash/EFT/Debit Order: \_\_\_\_\_

Any other important information or comments:  
 \_\_\_\_\_  
 \_\_\_\_\_

***Please attach the latest statement reflecting payments of fees (preferably from the last 3 months or more).*** This is to certify that the above-mentioned person has paid school fees as indicated.

\_\_\_\_\_  
 Name of Head Bursar

\_\_\_\_\_  
 Signature of Head Bursar

Finance Department Contact Name: \_\_\_\_\_

Finance Department Contact Number: \_\_\_\_\_

SCHOOL STAMP

**2021 Aftercare Facility Application Form**

Cross-Over Remedial School's Aftercare Facility accommodates learners from Grade R - Grade 9.

**2021 Aftercare fees: R1 300 per month (January – November)**, which is added to your account.

- The aim of aftercare is to assist parents and provide learners with a safe and stimulating environment in which to do their daily homework, study for tests and exams. We also encourage learners to develop a hobby if possible.
- The learners are provided with a light lunch, juice and biscuits
- Homework, study sessions and play time are supervised.
- We encourage parents to permit learners to bring board games, crafts, puzzles etc. in order to develop a hobby or to just simply enjoy their free time.

We do not provide the transportation of learners to and from the Aftercare Facility.

Please note that Cross-Over Remedial School's Code of Conduct and Merit and Demerit System still applies to all learners after school hours. These rules must be adhered to.

Furthermore, the signed indemnity form in your child's application form is applicable for Aftercare.

**One month's notice is required should you want to take your child out of the Aftercare Facility.**

**\*\* Please note that all learners must be fetched from Aftercare no later than 17:30. A penalty of R80 per half an hour will be charged to your school account for late collections.** If your child is collected later than 18:00 (without the parent informing the Aftercare teacher on duty of a genuine reason for being that late), your child will be dropped off at the nearest police station to Cross-Over Remedial School. **Parents are responsible for contacting the Aftercare teacher on duty if they are running late or if a different person (not the usual person) will be collecting your child.**

Initial: \_\_\_\_\_

**Learner information:** (As reflected on ID or Birth Certificate)

Surname: \_\_\_\_\_

First names in full: \_\_\_\_\_

Date of Birth (d/m/y): \_\_\_\_\_

Grade of learner: \_\_\_\_\_

Allergies: \_\_\_\_\_

Contact Name and \_\_\_\_\_

No. for emergencies: \_\_\_\_\_

**Person responsible for fetching learner from Aftercare Facility:**

Full Name & Surname: \_\_\_\_\_

ID number: \_\_\_\_\_

Contact number(s): Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_